



**Announcement**  
**National Institute of Development Administration**  
**Year 2023 (2<sup>nd</sup> Semester)**  
**Admissions to the Doctor of Philosophy Program**  
**in Governance and Development**  
**Graduate School of Public Administration**  
**Call for Application (Self-financed Applicants)**

-----

The National Institute of Development Administration (NIDA) is accepting enrollment applications for the Doctor of Philosophy Program in Governance and Development. Applications are accepted between **September 1<sup>st</sup> – December 1<sup>st</sup>, 2023**.

### **1. Applicant Qualifications**

1.1 As a minimum qualifications applicants must hold a master's degree in any field from a university accredited by the Civil Service Commission of the Royal Thai Government.

1.2 Applicants who have graduated from a university outside of Thailand must obtain a Letter of Confirmation on Standard Curriculum for Bachelor's Degree and Master's Degree from the Commission on Higher Education at the Ministry of Education. This letter can be obtained by submitting a request along with required documents directly to the Bureau of Standards and Evaluation (8th floor) at the Commission on Higher Education, Ministry of Education: 328 Sri Ayutthaya Rd., Ratchathewi District, Bangkok 10400; 0-2354-5577, 0-2610-5381-2

1.3 Applicants must be proficient in communicating with English throughout the program. English language proficiency must be attested through official TOEFL (<https://www.ets.org/toefl/>), or IELTS (<https://www.ielts.org/>) scores. In addition to official ETS TOEFL scores, NIDA accepts only TOEFL ITP scores from GSLC at NIDA: NIDA Graduate School of Language and Communication (GSLC) Siam Boromrajakumari Building, 13th Floor. 148 Seri-Thai Rd., Klong Chan, Bangkok, Bangkok 10240 (Contact Mr. Phanuwat Phumisart at 0-2727-3142 or [phanuw.p@nida.ac.th](mailto:phanuw.p@nida.ac.th) for further information).

Applicants may be admitted into the program according to the following plans:

**Plan 1:** Applicants submit application documents including official test scores that meet the following criteria:

- TOEFL (TOEFL ITP) 550 or above (testing only at GSLC NIDA); or
- TOEFL (TOEFL iBT) 79 or above; or
- IELTS 6.5 or above

Test scores must not be older than 2 years at the time of submission.

Students who applied through plan 1 are exception from enrollment in the additional English language courses according to NIDA regulations.

**Plan 2:** Applicants submit application documents including official test scores that fall into the following criteria:

- TOEFL (TOEFL ITP) 500 or above (testing only at GSLC NIDA); or
- TOEFL (TOEFL iBT) 71 or above; or
- IELTS 5.5 or above

Test scores must not be older than 2 years at the time of submission.

Students who applied through plan 2 are required to enroll in 2 additional English language courses (non-credit) according to NIDA regulations. Students are further required to submit official English language proficiency test scores before their dissertation defense. Scores accepted as follows:

- TOEFL (TOEFL ITP) 550 or above (testing only at GSLC NIDA); or
- TOEFL (TOEFL iBT) 79 or above; or
- IELTS 6.5 or above; or
- NIDA EPT (English Proficiency Test) 650 or above

Test scores must not be older than 2 years at the time of submission.

**Exception** from the need to enrollment in LC 4003 Advanced Reading and Writing in English for Graduate Studies and LC 4004 Advanced Integrated English Language Skills Development is in the following cases:

- Applicants who have been awarded master's degrees from international academic institutions where English was the medium of instruction and study. The master's degree must not be older than 5 years at the time of the first term of the student registration. In addition, the grade point average for the applicant's master's degree (4.00 system) must not be below 3.25; or

- Applicants are required to submit a test of either 550 for TOEFL (TOEFL ITP), or TOEFL (TOEFL iBT) 79, or 6.5 for IELTS. English test scores must not be older than 2 years at the time of the first term of the student registration; or

- Proof of English proficiency by supplying evidence that applicants were born/or are citizens of a country where English is the primary language. The Proper documentation of proof is required.

**NOTE:** Applicants are responsible to check that application forms are complete and make sure that they qualify for admission as announced above. Applicants whose application documents are incomplete or who do not meet the required qualifications will not be considered for admission and may be expelled at any time if found to be in violation of the above qualifications. Any fees paid are non-refundable.

## 2. Application Procedures

2.1 Applicants can print an application form out via the school's website <http://gspa.nida.ac.th>.

2.2 The application documents must be accompanied by a non-refundable application fee of 1,300 Baht. The application fees can be paid in cash at the Educational Service Division on the 3rd floor of Prince Naradhip Bongsprabandha Building, NIDA, Bangkok, or via bank transfer to

Bank: Bangkok Bank (SWIFT Code: BKKBTHBK)

Account Name: NIDA. Doctor's Degree and Part-time Master's Degree Program School of  
Public Administration Saving A/C

Account Number: 9440013895

Applicants using bank transfer are required to attach proof of payment (copy of transfer order) to their application documents. The completed application must be received by the Division during office hours (8:30-16:30 hours) no later than **December 1<sup>st</sup>, 2023**.

2.3 Online application is only available at <http://entrance.nida.ac.th>. The application fee of 1,300 Baht; non-refundable; should be made within **December 1<sup>st</sup>, 2023** at Bangkok Bank or Counter Service. Applicants using bank transfer are required to attach evidence of payment (copy of transfer order) to their application documents. The application documents must be submitted along with the application fee receipt.

2.4 To facilitate the applicants, NIDA provides 2 application channels which will be chosen for sending the required documents during admission period: **September 1<sup>st</sup> – December 1<sup>st</sup>, 2023**.  
via:

- The online upload at <http://entrance.nida.ac.th> or

- E-mail: [applynida-s@nida.ac.th](mailto:applynida-s@nida.ac.th)

- The completed application must be received by the Division during office hours (8:30-16:30 hours) within **December 1<sup>st</sup>, 2023**.

### 3. Required Documents

3.1 Completed application form

3.2 Statement of purpose

3.3 Two letters of recommendation

3.4 Curriculum Vitae (CV)

3.5 Two (1 inch) photos

3.6 For foreign applicants: One copy of passport For Thai applicants: One copy of ID card and one copy of household registration

3.7 Copy of bachelor's and master's degree certificates (one for each)

3.8 Copy of bachelor's and master's degree transcripts (one for each)

3.9 Copy of proof for a minimum TOEFL, or IELTS as specified by NIDA's English language proficiency requirements.

### 4. Interview

Applicants will be invited for interviews which will be held between **December 12<sup>th</sup> - 14<sup>th</sup>, 2023**. The interviews will examine applicants' academic background and competencies as well as other relevant experience as indicated in their enrollment application. For applicants who cannot attend the interview, the admission committee will consider only the application documents.

**NOTE:** 1. The decision to select successful applicants is at the discretion of the programme Standing Committee and the Institute's Admissions Committee. Their decisions shall be deemed final.

2. Where the number of successful applicants on any course, program, or major is less than that specified by the Institute, the Institute reserves the right not to offer any such course, program, or major. In this regard, no applicants shall be entitled to bring a prosecution whatsoever against the Institute.

## 5. Announcement of Successful Applicants

The names of successful applicants will be announced **on December 18<sup>th</sup>, 2023.**

Announcement as of October **20**, 2023.

A handwritten signature in blue ink, appearing to read "Sombat", with a long horizontal flourish extending to the right.

(Associate Professor Dr. Sombat Kusumavalee)  
Vice President for Academic and International Affairs