



## ANNOUNCEMENT

**National of Institute of Development Administration**  
**Master of Public and Private Management (English Program)**  
**Application for Working experienced applicants**  
**Round 3/2023 for Academic Year 1/2023**

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The National Institute of Development Administration (NIDA) is accepting applications for admission to the Master of Public and Private Management (English Program) for the academic year 1/2023.

### 1. Qualification of Applicants

1.1 Applicants must hold a bachelor's degree in any field from a university or institution accredited by the Commission on Higher Education.

1.2 Applicants who graduated from abroad must provide a letter of accreditation for received degrees that is issued by Commission on Higher Education.

1.3 Applicants must have minimum 1 year of working experience.

### 2. Application Forms

2.1 Application form can download from the website <http://gspace.nida.ac.th>, [www.edserv.nida.ac.th](http://www.edserv.nida.ac.th) or contact email: [priyaporn.jam@nida.ac.th](mailto:priyaporn.jam@nida.ac.th)

2.2.1 Download the application form and print out on A4 paper only, do not change the format of the form, otherwise, it will not be accepted for the application process.

2.2 Complete application form via the NIDA entrance system at <https://entrance.nida.ac.th>

### 3. Application procedure and Payment of Fees

Applicant must print an invoice from the system and make payment of an application fee 200 baht via:

1. Bangkok Bank
2. Counter Service (at 7Eleven stores)

## 4. Required Documents

- 4.1 Completed application form
- 4.2 Bachelor's Degree diploma (2 Copies)
- 4.3 Complete official transcript(s) of undergraduate studies (1 copy)
- 4.4 Copy of personal identity card (if applicable)
- 4.5 Copy of passport (Non-Thai applicants)
- 4.6 Evidence of any change of name (if applicable)
- 4.7 One 1-inch photo taken no more than six months prior to application date
- 4.8 For applicants who graduate from an institute outside Thailand:

4.8.1 A Letter of Confirmation on Standard Curriculum for the Bachelor's Degree. This can be obtained from the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education. Tel: +66 2 354 5500-19 ext. 725, 727 or 728 (Contact the Educational Service Division for more information)

4.8.2 An Official Letter of Certification for their Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation which must be sent directly from the applicant's university to the address below:

Director of the Educational Service Division, NIDA,  
Educational Service Division. 3<sup>rd</sup> Floor,  
Prince Naradhip Bongsprabandha Building,  
148 Seri Thai Road, Klongchan, Bangkok District,  
Bangkok 10240 THAILAND

Remark: 1) The documents mentioned in 4.8.1 and 4.8.2 above, must be submitted before the start of the first semester. Applicants who fail to submit all required documents will not be admitted to the program.

2) In case applicant has already been accepted but the document in 4.8.1 is disqualified by the approval of Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education, student status will be automatically terminated, or subject to NIDA council's discretion.

3) Evidence of English Literature must be submitted before first semester ends.

4.9.1 Applicants are required to submit a test score of either 500 for TOEFL, 5.5 IELTS, 500 NIDA TEAP or the Test of English Proficiency that conducted by standard organization or representative of the government from applicants' country. English test results must not exceed 2 years (1 year for NIDA TEAP) by the time the applicants submit the results to the institute or before first semester starts; or

4.9.2 A bachelor's or master degree diploma mentioned that the program is English-medium instruction and the graduation must not exceed 3 years with minimum GPA 2.75 for bachelor and 3.25 for master degree by the time the applicants submit the results to the institute or before first semester starts; or

4.9.3 Proof of the completion LC4001 and LC4002 (the courses conducted by institute) following institute's criteria and must not exceed 2 years by the time the applicants submit the results to the institute or before first semester starts; or

4.9.4 Proof of English proficiency by supplying evidence that applicants were born/or are citizens of a country where English is the primary language; or

4.9.5 Proof of being an active NIDA student status and have studied in any program in English program or international program.

Remark: Applicants might get the permission to not provide evidence of English Proficiency depends on the consideration of program committee and shall approve by the Dean.

NIDA reserves the right to verify the applicants' qualifications at any time. Applications who do not have the required qualifications will not be admitted to the program. No refunds will be issued. If an applicant has already been accepted but is subsequently determined to be disqualified, student status will automatically be canceled.

NIDA reserves the right to cancel the enrollment of any programs which cannot meet the requirement regarding minimum number of student registration with no application fee refunds.

## 5. Application Schedule

Details	Round 3/2023
Call for application	Now – 6 Jun 2023
Announcement for an interview	14 Jun 2023
Interview	19 – 23 Jun 2023
Final Announcement	14 Jul 2023
Student registration	20 - 25 Jul 2023
Payment	20 - 26 Jul 2023
Orientation	To be announced later
Commencement date for study	15 Aug 2023

A list of successful applicants admitted to the program will be announced at the educational Service Division, 3<sup>rd</sup> Floor, Prince Naradhip Bongsprabandha Building, and also will be posted at <http://gspa.nida.ac.th>.

Announced on April 12, 2023



(Associate Professor Dr. Sombat Kusumavalee)  
Vice President of Academic and International Affairs