

**Announcement****The National Institute of Development Administration  
Admission Examination Results for the Master of Arts Program  
in English Language Studies and Teaching (International Program)  
Regular Program, Class 30, Semester 1, Academic Year 1/2023**  
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The applicants whose I.D. number appear below have been selected for admission to the Master of Arts Program in English Language Studies and Teaching (International Program) Regular Program, Class 30 commencing in the first semester of the academic year 2023.

<b>Regular Admission</b>	
<b>No.</b>	<b>I.D. Number</b>
1	668208310002
2	661208410001 *
<b>Scholarship Type 2 Admission</b>	
<b>No.</b>	<b>I.D. Number</b>
1	668608310002
2	668608310003

**Note:** \* Weekend Class Applicant

**1. Documents for Enrollment**

- 1.1 Two photocopies of official transcripts of Bachelor's degree
- 1.2 Two photocopies of Bachelor's degree diploma
- 1.3 Two photocopies of identification card/passport
- 1.4 A photocopy of house registration certificate (for Thai applicants only)
- 1.5 A medical certificate issued by a physician or a medically qualified healthcare provider which certifies that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private/public hospital or clinic and must be valid within one month only.
- 1.6 Three photographs (1 inch size, not wearing academic gown)
- 1.7 Evidence of name change(s), e.g., marriage certificate (if any)
- 1.8 All foreign students must have valid health insurance throughout the entire duration of their studies.

- 1.9 For those who work, students must submit a full time student improvement letter.
- 1.10 Candidates must complete the application form for student ID card is available for download at <http://edserv.nida.ac.th/th/student/freshman> In addition, National Institute of Development Administration had delegated Bangkok Bank, NIDA Sub-Branch to issue student ID card. Bangkok Bank will notify the date to receive student ID card and Saving Bank Account later. Students are required to comply with all rules and regulations of the Bank.
- 1.11 According to the Personal Data Protection Act, B.E.2562 (2019), which comes into effect from June 1, 2022, the National Institute of Development Administration (NIDA) requires student consent for the disclosure of educational information to a third party for the purpose of educational and/or academic document verification. A student can choose to use the student consent to disclosure form from their organization, or they can use the form from NIDA which can be downloaded at <http://edserv.nida.ac.th/th/news/pdpa>

New students must submit all the required documents above for enrollment to NIDA's Educational Service Division (from 1.1-1.10) from July 20 - August 7, 2023.  
(strictly consider by the date of the postmark.)

Registrar and Academic Statistics Section  
Education Service Division  
National Institute of Development Administration  
148 Serithai Road, Klong Chan, Bangkok,  
Bangkok 10240, THAILAND Specifying

**Student registration document of “ Graduate School of Language and Communication, Master of Arts Program in English Language Studies and Teaching (International Program) Regular Program”**

**Applicants whose degrees were conferred by non-Thai higher educational institutions must also provide:**

- 1.12 A Confirmation Certificate on Standard Curriculum of Bachelor's degree and/or Master's degree issued by the Bureau of Standards and Evaluation, located at 328 Thanon Si Ayutthaya, Khet Ratchathewi, Bangkok 10400 Telephone: 0-2354-5481, 0-2354-5500-19 ext. 723, 725, 727, 728 Facsimile: 0-2354-5530, 0-2354-5591.
- 1.13 Official Graduation Certificates of Bachelor's degree must be sent directly to: **to [applynida-w@nida.ac.th](mailto:applynida-w@nida.ac.th)**, or by regular mail to: the Educational Service Division, The National Institute of Development Administration, 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240, Tel. 0-2727-3368. Please note in the subject or on the envelope “Application documents for M.A. Program in English Language Studies and Teaching (International Program) Regular Program.

- Note 1: (i) All photocopies of documents must be signed by the applicant (certified copy).  
(ii) Students cannot enroll in more than one program at NIDA. If they are current students in any program at NIDA, their enrollment in the new program shall be cancelled.  
(iii) Former students whose status has been cancelled and students who owe NIDA any payments (e.g., uncollected fees, unpaid bills, library fines, etc.) will be allowed to enroll only after the outstanding payments have been made.

Note 2: Applicants must submit the documents mentioned in section 1.12 and 1.13 by September 22, 2023; otherwise, their application shall be considered incomplete and their student status will be void.

**The National Institute of Development Administration reserves the right to verify any enrollment documents at any time. Should any of the documents be proven unauthorized or do not meet the requirements of the Institute in any way, the student will be deemed unqualified. The Institute also reserves the right to take legal action against the student's use of unlawful documents.**

## 2. Fees

### 2.1 Regular Admission (Thai Students)

2.1.1	Academic and Administrative fees	4,000 Baht
2.1.2	Tuition fee (12 x 1,500 Baht)	18,000 Baht
2.1.3	Extracurricular activities fee	4,000 Baht
2.1.4	Technology service fee	700 Baht
2.1.5	Library fee	600 Baht
	TOTAL	27,300 Baht

### 2.2 Regular Admission (Non-Thai Students)

2.2.1	Academic and Administrative fees	4,000 Baht
2.2.2	Tuition fee (9 x 1,500 Baht)	13,500 Baht
2.2.3	Extracurricular activities fee	4,000 Baht
2.2.4	Technology service fee	700 Baht
2.2.5	Library fee	600 Baht
	TOTAL	22,800 Baht

(\*For SWIFT payment, please add Bank service charge 550 Baht)

### 2.3 Admission with Scholarship (Scholarship Type 2)

2.3.1	Academic and Administrative fees	4,000 Baht
2.3.2	Extracurricular activities fee	4,000 Baht
2.3.3	Technology service fee	700 Baht
2.3.4	Library fee	600 Baht
	TOTAL	9,300 Baht

(\*For SWIFT payment, please add Bank service charge 550 Baht)

### 3. The scholarship requirements

- 3.1 NIDA reserves the right to select the most qualified candidates in accordance with the number of scholarships offered by each school. The criteria for granting the scholarship based on NIDA's announcements. The candidate not selected for scholarship, may enroll as a regular student.
- 3.2 Scholarship recipients type 2 will be exempted from credit fees throughout the program.
- 3.3 Criteria for granting type 1, 2 and 3 scholarships are stipulated in NIDA's announcement on the student qualifications, more information at <https://edserv.nida.ac.th/th/admission/scholarship>
- 3.4 Scholarship recipients must make a contract with NIDA at the Education Service Division, 4<sup>th</sup> floor, Naradhip BonPsprabandha Building, for process and schedule, Education Service Division will announce via GSLC later.

### 4. Registration Process

No.	Date	Detail	How to proceed
1	July 20 - 21, 2023	Applicants confirm and acknowledge the selection via online platform	Applicants must confirm and acknowledge the selection at <a href="https://forms.gle/6hDetN97fSMgwZV1A">https://forms.gle/6hDetN97fSMgwZV1A</a> (Please carefully fill the form). Remark: Please complete your confirmation in the system within the deadline. Otherwise, your spot will be waived.
2	July 20 - August 7, 2023	Documents for enrollment submission to NIDA	New students must submit all the required documents for enrollment to NIDA's Educational Service Division (number 1.)
3	July 25, 2023	NIDA Education Service Division sending email to applicants	NIDA will send the instruction procedure manual, username and password to each applicant via E-mail. Also, the manual is available at <a href="http://edserv.nida.ac.th/th/student/freshman">http://edserv.nida.ac.th/th/student/freshman</a> Students must submit all required documents to NIDA Education Service Division following the instruction in the manual.

No.	Date	Detail	How to proceed
4	July 26 - August 4, 2023	Students record personal information and enroll courses for semester 1/2023	<ol style="list-style-type: none"> <li>1) Students must login at <a href="http://reg.nida.ac.th">http://reg.nida.ac.th</a> with Username and Password.</li> <li>2) Enroll courses into the system. Course enrollment deadline is <b>August 4, 2023</b> (within 23.59, Bangkok local time).</li> <li>3) In case of any system error, please immediately contact NIDA Education Service Division Tel. 02-7273368 (Office hours only). Students who fail to record and enroll within the deadline, student status will be nullified.</li> </ol>
5	July 26 - August 7, 2023	Student make a payment	<p>Students make the payment of registration fee via options as shown below:</p> <ul style="list-style-type: none"> <li>- Pay at any branches of Bangkok Bank, Kasikorn Bank, Krungsri Bank.</li> <li>- Pay at any Counter Service (at 7-eleven, Big C, etc.)</li> <li>- Pay by credit card Please read a manual for credit card payment at <a href="http://edserv.nida.ac.th/th/images/document/credit_payment.pdf">http://edserv.nida.ac.th/th/images/document/credit_payment.pdf</a></li> <li>- Pay via SWIFT payment for oversea payment (please check with your Bank if there any service charge).</li> </ul> <p><b>Bank name:</b> Bangkok Bank Public Company Limited</p> <p><b>SWIFT Code:</b> BKKBTHBK</p> <p><b>Account Name:</b> National Institute of Development Administration</p> <p><b>Account Number:</b> 944-0-01341-6</p> <p><b>Address:</b> 148 Serithai Road, Khlong Chan Subdistrict, Bangkok District, Postcode 10240, Thailand.</p>

No.	Date	Detail	How to proceed
			<p><u>Remark:</u></p> <ul style="list-style-type: none"><li>- Please check if there is any service charge to process the payment at both the origin and destination points, which you need to add to the registration fee.</li><li>- Failure to make the payment by the specified time will result in the student being dropped from registration.</li><li>- Please keep the evidence of payment for further registration process.</li><li>- The registration system will update your payment information on the next working day. Students can check their status of payment within 2-4 days.</li></ul>

### 5. Commencement Date for Study

Classes will commence on August 15, 2023.

### 6. Personal Data Protection

According to Personal Data Protection Act, B.E. 2562 (2019), the Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with the duty and authority of the Institute along with personal data protection.

Date of announcement: July 19, 2023



(Associate Professor Dr. Sombat Kusumavalee)  
Vice President for Academic and International Affairs