



67/2566

## Announcement

National Institute of Development Administration (NIDA)

Applications for Admission

Doctor of Philosophy Program in Social Development Administration

(English Program)

Graduate school of Social Development and Management strategy (GSSDMS)

Class 1, Academic Year 2023

---

The National Institute of Development Administration is accepting applications for admission to the Doctor of Philosophy in Social Development Administration (English Program)

### 1. Study Plans

Doctor of Philosophy in Social Development Administration

- 1) Plan 1 (1.1) Dissertation
- 2) Plan 2 (2.1) Coursework and Dissertation

### 2. Admission Requirements

Applicants can choose either plan 1 (1.1) Dissertation or plan 2 (2.1) Coursework and Dissertation providing that they meet the following admission criteria.

#### 2.1 Plan 1 (1.1) Dissertation

Eligible applicants must meet the following requirements:

- 1) Applicants completed a Master's degree in any field of study from an academic institution accredited by Thailand's Ministry of Higher Education, Science, Research and Innovation or Office of the Civil Service Commission (OCSC) with a minimum GPA of 3.50 (based on the maximum of 4.00).
- 2) Applicants must demonstrate that they have relevant knowledge and research experience in addition to their Master's theses prior to the program application. They must submit either:

A) at least 1 research / academic article published in a peer-reviewed academic journal listed in Thailand Citation Index (TCI) tier 1 and tier 2 or international databases (i.e., ISI, Scopus) with 100 percent author contribution rate, or

B) at least 2 research / academic articles published in peer-reviewed academic journals listed in Thailand Citation Index (TCI) tier 1 and tier 2 or international databases (i.e., ISI, Scopus) with 50 percent author contribution rate. Applicants must also submit an additional author contributions form specifying the contribution of each author of the manuscript.

## **2.2 Plan 2 (2.1) Coursework and Dissertation**

Applicants completed a Master's degree in any field of study from an academic institution accredited by Thailand's Ministry of Higher Education, Science, Research and Innovation or Office of the Civil Service Commission (OCSC).

## **2.3 English Language Proficiency**

Applicants whose first language is not English nor have not completed an English language or international Master's degree within 5 years prior to the application must satisfy the following English language proficiency requirements:

1) Applicants who have achieved the minimum score of 550 TOEFL PBT/ 213 TOEFL CBT/ 79 TOEFL iBT or 6.0 IELTS (valid within 2 years from the test date) will be exempted from the mandatory enrollment of English for graduate studies courses if admitted to the program.

2) Applicants who have achieved the minimum score of 500 TOEFL PBT/ 173 TOEFL CBT/ 61 TOEFL iBT or 5.0 IELTS (valid within 2 years from the test date) can be admitted to the program on the condition that they are subject to the mandatory enrollment of English for graduate studies courses.

3) Applicants who have not obtained the required English proficiency score can be admitted to the program on the condition that they are subject to the mandatory enrollment of English for graduate studies courses and obtain the minimum score of 500 TOEFL PBT/ 173 TOEFL CBT/ 61 TOEFL iBT/ 5.0 IELTS/ 500 NIDA EPT.

### **TOEFL ITP Test**

In addition to taking TOEFL iBT administered by the Institute of International Education (IIE), Bangkok, applicants can take TOEFL ITP administered by Center for Language and Communication Development and Services, IIE certified test center, on the third Wednesday every month at NIDA from October 2022. Test fee is 1,500 Baht.

For more information, please contact Graduate School of Language and communication, 12A Floor Sayamboromrajakumari Building.

Telephone (66) 02-727-3142, 02-727-3147

e-mail: busarakam.mue@nida.ac.th

website: <http://lc.nida.ac.th/main/public/toefl>

### **2.4 Letters of Recommendation**

Applicants are requested to submit 2 letters of recommendation from academic referees who can provide insights into applicants' suitability for Ph.D. studies, namely applicants' capability for analysis and independent working during their graduate or undergraduate studies.

**2.5** Students admitted to the doctoral program are required to be in attendance on a full-time basis and devote their time to coursework and research until graduation. They must also be obliged by the Institute's regulations on the language of dissertation (English/ Thai) and research publication guidelines set by the school (GSSDMS)/ or the program that the manuscript be published in a peer-reviewed academic journal.

## **3. How to Apply**

Application for admission to the program must be made online. Application form can be downloaded from the Institute's education service division website <http://edserv.nida.ac.th> or printed from the school's website <http://ssed.nida.ac.th> from now onwards until June 14, 2023. For the online application, applicants will need to perform the following steps:

**3.1** Go to the Institute's admission page <https://entrance.nida.ac.th>

**3.2** Applicants having previously submitted their applications, click "Login" button and fill in your login name and password.

**3.3** New applicants click “Register (New User)” button, fill in all required information, then click “REGISTER” button to create your account.

**3.4** Next, enter your preferred password, then click “PROCESS” button. Password must contain: a minimum of 1 lower case letter [a-z] and; a minimum of 1 upper case letter [A-Z] and; a minimum of 1 numeric character [0-9]. Password cannot be no longer than 13 characters.

**3.5** Next, select the school (Social Development and Management Strategy) and the program of study (Doctor of Philosophy Program in Social Development Administration), then click “Next” button.

**3.6** You will be asked to complete your personal details and contact information. Upon completion, click “Confirm” button.

**3.7** Next, download payment form and pay your application fee of **1,000 Baht** via the following options:

- Pay at Bangkok Bank branch counter;
- Pay via counter service at 7Eleven convenience stores;
- Pay via SWIFT

**Bank name:** Bangkok Bank Public Company

**SWIFT Code:** BKKBTHBK

**Account Name:** NIDA PhD Program School of Social Development and  
Management Strategy

**Account Number:** 9440013770

**3.8** After the payment completion, applicants are required to attach an evidence of payment to their application. Upload the payment receipt and other required documents onto the application page.

**3.9** To upload payment receipt and application documents, click “Choose File” button and “Submit” button before clicking “Save” to conclude your application.

**3.10** Applicants can also send all documents by e-mail to [entrance@nida.ac.th](mailto:entrance@nida.ac.th). Please enter “Application documents for Ph. D. Program in Social Development Administration (English Program) on the “Subject” line of your email.

**Notes:**

- 1) The paid application fee is non-refundable.

- 2) The submitted documents will not be returned.
- 3) If applicants are unable to complete the application and payment by **June 14, 2023**, they will not be eligible to be considered for admission to the program.
- 4) Applications are only considered complete after the application fee has been paid and all documents have been examined by the Institute within the prescribed time. Applicants can check their application status two days after the payment has been made at <http://entrance.nida.ac.th>.

#### **4. Documents Required for Admission**

- 4.1 Completed application form <http://entrance.nida.ac.th>
- 4.2 Payment evidence of 1,000 baht application fee
- 4.3 Copy of English language proficiency test result
- 4.4 Copy of degree certificates (Bachelor's and Master's)
- 4.5 Copy of academic transcripts (Bachelor's and Master's)
- 4.6 Copy of identification card or passport (for international applicants)
- 4.7 Two 1 x 1 inch photographs taken within the last six months
- 4.8 Two letters of recommendation
- 4.9 Documentary evidence to support a change of name (if applicable)

**Applicants graduated from academic institutions outside Thailand are required to provide additional documents:**

4.10 International qualification assessment certificates (Bachelor's and Master's) issued by Bureau of Higher Education Standard and Quality (Please contact Educational Service Division, NIDA, for more information on how to obtain the assessment certificates)

4.11 Graduation certificates (Bachelor's and Master's) issued by academic institutions outside Thailand and their academic transcripts. These should be sent directly to

Educational Service Division

National Institute of Development Administration

148 Serithai Road, Klong Chan

Bangkapi, Bangkok 10240, Thailand

Fax (662) 377 – 7477

**Note:** International students admitted to the Institute are allowed to submit documents 4.10 and 4.11 until the start of the semester at the latest. Failure to submit all required documents will result in rejection of your application. The application fee is non refundable.

**\*\*Cautions to Applicants\*\***

Applicants must ensure that they meet all the admission requirements announced by NIDA. The Institute reserves the right to examine documents and eligibility of applicants at any time. If applicants are later found ineligible for admission after the acceptance has been given, the announcement of acceptance shall be considered invalid. Any payments previously made to the Institute are non-refundable in all circumstances. If the admission results are already announced, the admission results of those who do not meet the requirements will be considered invalid. They will then be disqualified for enrolment as students. If they already registered as students, they would be dismissed.

## 5. Selection Criteria

Successful applicants are considered from the following criteria:

5.1 Relevant educational backgrounds, research and/or work experience. Documentary evidence may include letters of recommendation from academic and/or professional referees providing insights into applicants. Academic/professional performances, and their personal qualities.

5.2 Dissertation proposals/interested research topics

5.3 English language skills examination

5.4 Interview

**Note:** The admission decision is made at the discretion of the student admission committee of National Institute of Development Administration. The admission decision of the committee is considered final.

## 6. Admission Schedules

Activity	Date
Application date	Now-June 14, 2023 at <a href="http://ssed.nida.ac.th">http://ssed.nida.ac.th</a>
Announcement of applicants eligible for the interview	June 19, 2023
Interview	June 22, 2023
Announcement of the interview results	June 27, 2023
Registration and course enrollment	July 3-6, 2023
Tuition fees payment	July 3-7, 2023
Orientation	August 5, 2023
English language course	To be announced later
Study SD 4000 (foundation course)	To be announced later

## 7. Contact Details

### 7.1 Graduate school of Social Development and Management Strategy

Telephone (66) 02-727-3095

E-mail: [pisachajewmuang@gmail.com](mailto:pisachajewmuang@gmail.com)

Website: <http://ssed.nida.ac.th>

### 7.2 Education services Division

Telephone (66) 02-727-3370-73

E-mail : [entrance@nida.ac.th](mailto:entrance@nida.ac.th)

Website: <http://edserv.nida.ac.th>

## 8. Personal Data Protection

According to Personal Data Protection Act, 2562 (2019), the Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Announced on 23 January, 2023



(Associate Professor Dr. Sombat Kusumavalee)

Vice President for Academic and International Affairs

ส่ง ศษ.(หัวหน้ากลุ่มงาน/คุณพิสชา)  
เพื่อดำเนินการต่อไป

