



Announcement
Year 2019 (1st Semester)
Admissions to the Doctor of Philosophy Program
in Governance and Development
Graduate School of Public Administration
National Institute of Development Administration

Call for Applications (Scholarship Applicants)

The National Institute of Development Administration (NIDA) is accepting enrollment and scholarship applications for the Doctor of Philosophy Program in Governance and Development.

Applications are accepted between **April 1 – June 10, 2019** during office hours (8.30-16.30).

1. Available Scholarships

- 1.1 Type I: Recipients are completely exempt from tuition and other fees during the scholarship period and receive a monthly stipend of 10,000 Baht.
- 1.2 Type II: Recipients are completely exempt from tuition fees during the scholarship period.
- 1.3 Type III: Recipients are exempt from half of the tuition fees during the scholarship period.

All three types of scholarships shall have a duration of 3 years starting from the first day of enrolment as student.

2. Eligibility Requirements for Scholarships and Applicant Qualifications

2.1 As a minimum qualification applicants must hold a master's degree in any field from a university accredited by the Civil Service Commission of the Royal Thai Government.

2.2 In order to qualify for type I and type II scholarships, applicants must have a minimum GPA of 2.75 in their bachelor's degree and a minimum GPA of 3.25 in their master's degree.

2.3 Applicants who have graduated from a university outside of Thailand must obtain a *Letter of Confirmation on Standard Curriculum for Bachelor's Degree and Master's Degree* from the Commission on Higher Education at the Ministry of Education. This letter can be obtained by submitting a request along with required documents directly to the Bureau of Standards and Evaluation (8th floor) at the Commission on Higher Education, Ministry of Education: 328 SriAyutthaya Rd., Ratchathewi District, Bangkok 10400; 0-2354-5577, 0-2610-5381-2

2.4 Applicants must be proficient in communicating in English throughout the program. English language proficiency must be attested through official TOEFL (<https://www.ets.org/toefl/>) or IELTS (<https://www.ielts.org/>) scores. In addition to official ETS TOEFL scores, NIDA accepts institutional TOEFL ITP scores from 2 institutions only:

- 1) NIDA Graduate School of Language and Communication
Siam Boromrajakumari Building, 13th Fl.
118 Seri-Thai Rd., Klong Chan, Bangkok, Bangkok 10240
(Contact Mr. Phanuwat Phumisart at 0-2727-3147 or phanuw.p@nida.ac.th for further information).
- 2) Institute of International Education (IIE)
6th Floor Maneeya Center North
518/3 Ploenchit Road, Pathumwan, Bangkok 10330
(SEAinfo@iie.org, 0-2652-0653)

Applicants may be admitted into the program according to the following plan:

Plan 1: Applicants submit application documents including official test scores that meet the following criteria:

- | | | | |
|----------|------------------|-----|----------|
| 1) TOEFL | (paper based) | 550 | or above |
| TOEFL | (computer based) | 213 | or above |
| TOEFL | (internet based) | 79 | or above |
| IELTS | | 6.0 | or above |
- 2) Test scores must not be older than 2 years at the time of submission.

Students admitted through plan 1 are not subject to additional conditions.

Exceptions from the need to provide English language proficiency scores are granted in the following cases:

Applicants who have been awarded master's degrees from international academic institutions where English was the medium of instruction and study. Such master's degree must not be older than 5 years at the time of registration. In addition, the grade point average for the applicant's master's degree must not be below 3.25

Proper documentation of proof is required.

NOTE: Applicants are responsible to check that application forms are complete and make sure that they qualify for admission as announced above. Applicants whose application documents are incomplete or who do not meet the required qualifications will not be considered for admission and may be expelled at any time if found to be in violation of the above qualifications. Any fees paid are non-refundable.

3. Terms and Conditions for Scholarship Recipients

3.1 Students must maintain a minimum cumulative GPA of 3.30 in each semester. If the GPA falls below this minimum in any semester, the scholarship shall be immediately discontinued.

3.2 If the recipient takes leave of absence, the scholarship shall be immediately terminated. After receiving scholarship, if the recipient resigned, or the student status terminates, or the recipients cannot complete the program as stipulated in the Directives on Education, all the funding paid must be repaid to the institute, unless the Committee decides otherwise.

3.3 If the recipient resigned, or the student status terminates, or the recipients cannot complete the program as stipulated in the Directives on Education, or the recipient ask to cancel the scholarship, all the funding paid must be repaid to the Institute, unless the Committee decides otherwise.

3.4 In the event that scholarship recipients have to repeat any course, they shall not be exempt from the tuition fee for such re-enrolled class.

3.5 In the event that scholarship recipients wish to enroll in any course beyond their study plan, they shall be exempt from the tuition fee of such class upon recommendation by their dissertation advisor only.

3.6 Scholarship recipients shall be exempt from the fee for the first time qualifying examination only. Consecutive attempts shall not be exempt.

3.7 When the scholarship period ends, all remaining fees shall be paid by the student.

3.8 Scholarship recipients shall work for the graduate school or the Institute at least 6 hours per week.

3.9 Copyrights in the dissertation shall be jointly owned by the student and the Institute for a period of five years.

3.10 Scholarship recipients who are international students shall abide by the Institute's health insurance policy. If not, they forfeit their scholarship.

3.11 The doctoral dissertation or parts of it must be published in peer-reviewed academic journals at international level. Conference proceedings are excluded.

4. Application Procedures

4.1 Applicants can print an application form from the school's website <http://gspa.nida.ac.th> or collect the form from the Office of the Doctor of Philosophy Program in Governance and Development (International) at 10th Floor, Navamindradhiraj Building.

4.2 The application documents must be accompanied by a non-refundable application fee of 1,300 Baht. The application fees can be paid in cash at the Educational Service Division on the 3rd floor of Prince Naradhip Bongsrabandha Building, NIDA, Bangkok, or via bank transfer to

Bank: Bangkok Bank (SWIFT Code: BKKBTHBK)
Account Name: NIDA, Doctor's Degree and Part-time Master's Degree Program
School of Public Administration Saving A/C
Account Number: 9440013895

Applicants using bank transfer are required to attach proof of payment (copy of transfer order) to their application documents. The complete application must be received by the Division during office hours (8:30-16:30 hours) no later than **June 10, 2019 (walk-in) or by June 3, 2019 (Postdated deadline – Postal stamp by this date).**

5. Required Documents

- 5.1 Completed application form
- 5.2 Statement of purpose
- 5.3 Two letters of recommendation

- 5.4 Curriculum Vitae (CV)
- 5.5 Two (1 inch) photos
- 5.6 For foreign applicants: One copy of passport
For Thai applicants: One copy of ID card and one copy of household Registration
- 5.7 Copy of bachelor's and master's degree certificates (one for each)
- 5.8 Copy of bachelor's and master's degree transcripts (one for each)
- 5.9 Copy of proof for a minimum TOEFL scores of 550 or IELTS scores of 6

6. Interview

Applicants will be invited for interviews which will be held on **June 18, 2019 at Meeting Room 3, 10th Floor, Navamindradhiraj Building**. The interviews will examine applicants' academic background and competencies as well as other relevant experience as indicated in their enrollment application. For foreign applicants who reside outside Thailand, the admission committee will consider only the application documents.


7. Selection Process

Scholarships are awarded to the most qualified applicants only and in accordance with the availability of funds. Selection of applicants is based on the submitted application documents and interviews. Any decisions regarding the awarding of scholarships and admission of students are subject to the discretion of the selection committee. The criteria applied in making these decisions are to be in accordance with official NIDA announcements. Students that have been selected for admission without being offered a scholarship may still register as regular fee paying students.

8. Announcement of Successful Applicants

The names of successful applicants will be announced on **June 25, 2019**. Applicants that have not been selected will not be notified.

Announcement as of March 1st, 2019.



(Assistant Professor Dr. Nada Chunsom)
Vice President for Academic Affairs