

**COPY**

**Announcement**

**National Institute of Development Administration**

**Application for Master's Degree Scholarships**

**LANGUAGE AND COMMUNICATION or**

**TEACHING ENGLISH AS AN INTERNATIONAL LANGUAGE**

**Regular Program (Full-time),**

**Academic Year 2018 (3<sup>rd</sup> round)**

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The National Institute of Development Administration (NIDA) aims to encourage and support individuals with outstanding academic performance at Bachelor's Degree level to pursue their Master's Degree education (Regular Program). NIDA is granting scholarships which are classifiable into two types:

- 1. Scholarship Type 1**      Scholarship recipients shall be waived from tuition fees throughout the program of study. Monthly allowances and other educational support will also be provided throughout the program.
- 2. Scholarship Type 2**      Scholarship recipients shall be waived from tuition fees throughout the program of study.

The institute is accepting applications for admission to the Master of Arts Program in Language and Communication (International Program) or Teaching English as an International Language (International Program), for the second semester of academic year 2018. (3<sup>rd</sup> round)

- 1. Qualification of Applicants**      Applicants must hold a Bachelor's Degree or the equivalent, or be currently studying in the last semester of a Bachelor's Degree program (applicants must graduate before the beginning of the first semester at NIDA). Applicants must have a minimum GPA at the Bachelor's Degree level as specified below:

Scholarship Type 1 and 2      A GPA of no less than 2.75.

## Note : Additional Qualification

Applicants whose native language is not English must prove sufficient English proficiency by submitting results of either the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) examination. The test must have been taken not more than two years prior to the application date. Applicants for the M.A. program are required to have a minimum TOEFL paper-based score of 550 or computer-based score of 213 or internet-based score of 79 or the IELTS score of 6.0. If applicants submit their TOEFL/ITP results, the Institute will only consider the results of the TOEFL/ITP exam taken at NIDA. The result is valid for two years. Applicants can alternatively submit NIDA Test of English for Academic Purposes (NIDA TEAP) results of no less than 660. The result is valid for one year.

Applicants whose native language is English from the USA, UK, Canada, Australia, the New Zealand, Ireland and Scotland are exempted from submitting the standardized test scores above.

## 2. Application Forms and Fees

1. Application forms can be obtained by contacting the Educational Service Division, 3rd Floor, Prince Naradhip Bongsprabandha Building between 8.30 – 16.30 hrs on business day. (except government holidays), NIDA, Seri Thai Road, Bangkok District, Bangkok

2. Application forms can be downloaded from the website: <http://edserv.nida.ac.th/>

**Online Application:** Now – July 29, 2018

**Application:** July 30 – Aug 10, 2018

(<http://entrance.nida.ac.th>)

**Note:** The downloaded application form must be printed out on A4 paper only. Do not change the format of the form, otherwise, it will not be accepted for the application process.

3. Completed application form and application fee of 200 baht must be submitted to the Educational Service Division at the Financial Division, 3rd Floor, Prince Naradhip Bongsprabandha Building between 8.30 – 16.30 hrs (except government holidays).

## 4. Application Materials

- 4.1 Completed application form
- 4.2 One copy of Bachelor's Degree diploma
- 4.3 One copy of complete official transcript(s) of undergraduate studies
- 4.4 One copy of personal identity card (if applicable)
- 4.5 One copy of passport (for non-Thai applicants)
- 4.6 One copy of evidence of any change of name (if applicable)
- 4.7 Two 1-inch photos taken no more than six months prior to application date

4.8 For applicants who graduated from an institute outside Thailand:

4.8.1 A Letter of Confirmation on Standard Curriculum for the Bachelor's Degree. This can be obtained from the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education. Tel: +66 2354 5500-19 ext. 724, 725, 727 or 728 (Contact the Educational Service Division for more information).

4.8.2 An Official Letter of Certification for their Bachelor's Degree with their University Council's approval as well as a complete transcript with the specified date of graduation which must be sent directly from the applicant's university to the address below:

Director of the Educational Service Division, NIDA  
Educational Service Division, 3rd Floor,  
Prince Naradhip Bongsprabandha Building,  
118 Seri Thai Road, Klongchan, Bangkok District, Bangkok 10240 THAILAND

**Note:** The documents mentioned in 4.8.1 and 4.8.2 above, must be submitted before the start of the semester. Applicants who fail to submit all required documents will not be admitted to the program.

NIDA reserves the right to verify the applicants' qualifications at any time. Applicants who do not have the required qualifications will not be admitted to the program. No refunds will be issued. If an applicant has already been accepted but is subsequently determined to be disqualified, scholarship awards will automatically be canceled.

### Selection Process

To facilitate the selection process, applicants must ensure that they submit a completed application form and other required documents, as the selection committee will consider an individual applicant based on his/her personal history and academic performance. Applicants will also be subject to an admission interview to assess their personality, attitudes, knowledge and problem solving skills. **It should be noted that the selection committee's decision is final.** Applicants are advised to follow the admission instructions carefully and strictly. Applicants must directly contact the respective school for the interview schedules and other relevant information.

**NIDA reserves the right to postpone the enrollment of new students should there be fewer than five students in the program, in which case students will be asked to enroll in the following semester.**

**Announcement for the list of applicants and examination place for interviewing can be obtained from.**

School of Language and Communication at <http://lc.nida.ac.th>  
Aug 16, 2018 or Tel. 02-727-3141

The National Institute of Development Administration reserves the right to select the most qualified candidate(s) for the scholarships. The number of available scholarships varies for each of the Institute's graduate schools. The decisions regarding the scholarships are made by the Selection Committee. The selection criteria and the conditions for scholarship recipients comply with regulations as stipulated by the National Institute of Development Administration. Students who are not awarded scholarships are still eligible for regular admission. The Institute accepts applicants who are undergoing their last semester of a Bachelor's Degree, given that they graduate before the day of the beginning of the semester.

#### **Requirements and Conditions of Scholarship Recipients:**

Successful applicants must follow the **General Requirements and Conditions** for scholarship recipients as specified below:

1. Recipient of Educational promotion scholarship (Academic Excellence Category)

Recipients of scholarship type 1 (Full scholarship) and type 2 (Tuition Waiver) must achieve a GPA of no less than 3.30 in each semester. If in any semester, students achieve a GPA lower than stipulated criterion, they will not be entitled continue to receive such a scholarship.

2. If recipients of scholarship drop or subsequently resign, or they are discharged as they cannot complete the requirement of the degree, they will be promptly deprived of the rights to receive the scholarship. They will therefore have to return to the Institute the full amount of the funds they have already received, except as considered otherwise by the committee.

3. If a recipient of a scholarship resigns, or are discharged as they cannot complete the requirement(s) of the degree, or if they request for cancellation of their scholarship, they will have to return to the Institute the full amount of the funds they have already received, except as considered otherwise by the committee.

4. In cases a recipient of a scholarship has to enroll in any subject again, they will not receive any exemption from the educational fees of the said subject.

5. In cases where a recipient of a scholarship registers for any course other than the courses specified in the program's study plan, they will be exempted from the registration fee only if they are advised by their advising professor to register for such a subject.

6. Recipients of scholarships must work for the faculty or the Institute no less than six hours per week.

7. Recipients of this scholarship have no right to request any other funds from the Institute, except the funding for thesis writing and publication from the government budget.

**8. Conditions for Recipients of Scholarship Type 1 (Full Scholarship)**

8.1 Recipients at Master's Degree level must study according to Plan A (doing a thesis).

8.2 Recipients shall be waived from the application fee for the application comprehensive examination for the first-time application only.

8.3 In case that the recipient's study exceeds the period specified by the program, study recipients shall be responsible for paying their status retaining fee.

8.4 Copyright of a thesis shall be jointly held by a student who receives a scholarship and the institute for the period of five years. After the said duration, such thesis copyright shall fall to the student who receives the scholarship. If recipients of scholarships do anything that infringes intellectual property rights or any other legal rights of others, the "recipient of a scholarship" shall be solely responsible for any damages due to such infringement.

8.5 Recipients of scholarships shall be responsible for paying the fee of thesis format checking.

8.6 Master's Degree theses must be published or accepted to be published in a national journal within the TCI database (only the journals in Group 1 and Group 2). This shall exclude conference proceedings.

### **9. Conditions for Recipients of Scholarship Type 2**

The research paper derived from a thesis or an independent study, or any other courses within the curriculum, shall proceed according to the criteria provided below:

9.1 The research paper must be published in a national/an international journal with peer Review OR

9.2 The research paper must be presented in an academic conference (proceedings) with peer review, providing that the research (Full Paper) is already published  
OR

9.3 The research paper must be awarded from an academic research competition approved by the dean of the school whereby the recipients are studying  
OR

9.4 The research paper must be presented to organizations or communities approved by the dean of the school and the research paper shall aim to contribute to the development of such organizations or communities. The research paper must also be approved and verified by the authorities of such organizations or communities.

**Note: Application schedules, tuition fees and available programs are subject to change without prior notice.**

Date of announcement: May 2, 2018

Kamphol Panyagometh

(Professor Dr. Kamphol Panyagometh)

Vice President for Research and Consulting Service

Acting Vice President for Academic Affairs