

(Garuda Insignia)

**Notice of the National Institute of Development Administration  
Regarding Principles of funding for creation and publication of theses  
using the government budget**

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In order to support the preparation and completion of internationally-standardized quality theses by the institute's master's degree and doctorate students, and by virtue of Section 5 of the regulation of the National Institute of Development Administration regarding scholarships and educational awards B.E. 2550 and the resolution of the 9<sup>th</sup>/2014 meeting of Dean/Director Meeting for Education (TorKorAor. of Education) on 12<sup>th</sup> November 2014, the principles of funding for completion of theses are stipulated in order to promote the completion of theses by the institute's master's degree and doctorate students, as follows:

**Qualifications of students who are entitled to request the fund**

Students must be a regular master's degree or doctorate student of the institute, who choose to study according to Plan A. of which the topics and structure of his thesis have been approved. Also, such student must be in the period of thesis preparation until the date of complete thesis submission, and by acknowledgement of a thesis advising professor.

**Type of funding**

The fund is categorized by level of thesis into 2 types:

1. The fund to support thesis preparation for doctorate students, at the amount of no more than 40,000 baht each.
2. The fund to support thesis preparation for master's degree students, at the amount of no more than 20,000 baht each.

**Consideration of granting funds**

Consideration of selection and approval of funding is the authority and discretion of the meeting of Dean/Director Meeting for Education (TorKorAor. of Education) of the institute. The consideration result of the committee is deemed final. The institute will announce the selection of funded students to the public. As for students who are not approved to receive a fund in the first proposal, they can propose and request a fund in the next time.

**Application for the funding**

1. Students who request a fund will have to submit an application for the funding of creation and publication of thesis (pursuant to the specified form), along with the approved structure of thesis and the comment of the thesis advising professor (pursuant to the specified form), at the faculty where the requesting student is studying, so that the dean signs the form of the thesis advising professor's comment.

2. The faculty shall make arrangement in submitting the applications and evidence of students requesting the fund to the Educational Service Division so that the division gathers the documents and proposes to the meeting of Dean/Director Meeting for Education (TorKorAor. of Education) for consideration.

## **Payment of the fund**

Students who receive the fund for creation and publication of theses, allocated from the government budget, shall receive the fund in 3 installments calculated as percentage (%). The doctorate students shall be paid in a percentage of 30:40:30 and the master's degree students shall be paid in a percentage of 30:30:40 of the whole fund received, as detailed below:

1<sup>st</sup> time When a student is approved to receive the fund:

- 12.000 THB (30%) For doctorate theses
- 6.000 THB (30%) For master's degree theses

2<sup>nd</sup> time When a student reports the progress of the thesis according to the program plan:

- 16.000 THB (40%) For doctorate theses
- 6.000 THB (30%) For master's degree theses

3<sup>rd</sup> time

- 12.000 THB (30%) For doctorate theses: doctorate theses must be published or acknowledged to be published in international journals jointly screened by external committee (Peer Review) before publication. Such international journals must be pursuant to the principles set by the Civil Service Commission of Graduate-study Institutions (KorPorAor.) or the Royal Golden Jubilee Ph.D. Programme (RGJ PhD). This shall exclude Proceedings.
- 8.000 THB (40%) For master's degree theses: master's degree theses must be published or acknowledged to be published in national journals within the TCI database (only the journals in Group 1 and Group 2). This shall exclude Proceedings.

## **Conditions of receipt of fund**

1. Fund holders will have to submit the report of progress of thesis preparation, along with the comment of the thesis advising professor about the progress of thesis preparation (pursuant to the specified form).

2. If a fund holder changes his thesis topic from an originally approved topic that is approved for receipt of thesis production funding, such change of topic must receive approval from his thesis advising professor and the dean. Then, the matter shall be notified to the meeting of Dean/Director Meeting for Education (TorKorAor. of Education.)

3. If fund holders stop making theses, it shall be deemed that the funding is terminated accordingly.

**Copyright of theses**

Copyright of a thesis shall be jointly held by a student who receives the fund and the institute for the period of 5 years. After the said duration, such thesis copyright shall fall upon the student who receives the fund. If fund holders do anything that infringes intellectual property right or any other legal rights of others, "fund holders" shall be solely responsible for any damage due to such infringement.

In this regard, this notice shall be applied to students who are allocated with the fund as of the fiscal year of B.E. 2558 onwards.

Announced on 28 November B.E. 2557 (2015)

(Signature) Pradit Wanarat  
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Development Administration